JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION				DWR POSITION NUMBER		SAP POSITION NUMBER		MCR		
APPOINTEE				SAP PERSONNEL NO. DIVISION/SECTION						
COLLECTIVE BARGAINING IDENTIFIER Management Related BU: Supervisory I				Related BU: Confidential Related BU:			Rank and File BU:			
RESPONSIBILITIES	SEXERCISED		IMMEDIATE SU	ATE SUPERVISOR (Print)			SUPERVISOR'S CLASSIFICATION			
Supervisory Lead Person										
APPROVED BY (Personnel Analyst's Name)							DATE			
Percent of Time	Activity									
SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.										
SUPERVISOR'S NAME (Print)				SUPERVISOR'S SIGNATURE			DATE			
			E DISCUSSEI	SSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE COPY OF THE DUTY STATEMENT.						
EMPLOYEE'S NAME (Print)			EMP	PLOYEE'S SIGNATURE			DATE			
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JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION	SSIFICATION		R	SAP POSITION NUMBER	MCR				
APPOINTEE		SAP PERSONNEL NO.	DIVISION/SEC	TION					
APPOINTEE		SAP PERSUNNEL NU.	DIVISION/SEC	IION					
Percent of Time		A							
Time	Activity								

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